



# Vacaville Performing Arts Theatre

Revised 2023

## Rental Information Request Form

1010 Ulatis Drive, Vacaville, CA 95687 | Box Office Ph: 707-469-4013

Rachel Morgan, Theatre Manager – Rachel@vpat.net | 707-469-4015

Annie Morris, Production Manager – Production@vpat.net

			Today's Date:	
Organization Name:			Contact Name:	
Email Address:			Non-profit or For-profit:	
Mailing Address:			Phone Number:	
City:	State:	Zip Code:	Website:	

### IMPORTANT:

This is only a rental information request. It does NOT secure a requested date.  
**NO DATE WILL BE HELD** until the full rental application is returned and approved  
 by the Theatre Manager, AND the use deposit is received.

Please list any dates you are requesting. Please Specify ALL rehearsal dates and Performance Dates:

Rehearsal / Performance Date(s)	Load- In & Out Time(s)

Please Check All That Apply:

- Dance     
  Play     
  Musical Theatre     
  Orchestra  
 Orchestra     
  Concert     
  Other \_\_\_\_\_

### REFERENCES:

1. Venue:	Contact Name:
Address:	Phone:
2. Venue:	Contact Name:
Address:	Phone:
3. Venue:	Contact Name:
Address:	Phone:

**FOR OFFICE USE ONLY**

Use Deposit Received: \_\_\_\_\_ Check No: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Staff Initials: \_\_\_\_\_ Approved Date of Performance: \_\_\_\_\_