



Contract Addendum EVENT CALENDAR INFORMATION  
**VACAVILLE PERFORMING ARTS THEATRE**

BOX OFFICE: (707) 469-4013  
 1010 ULATIS DRIVE - VACAVILLE CA 95687  
 MANAGER'S OFFICE: T (707) 469-4015 - F (707) 449-6113

While all marketing, advertising and publicity for your event is the sole responsibility of the User Group, many events which are open to the public are listed by the Theatre in the following publications: the quarterly Events Recreation Guide, the Monthly Grapevine, the VPAT events flier, and the Reporter (in the "On Stage" column of the Friday Billboard Section).

Please fill in the information that you would like VPAT to submit for these listings, if space and timing allows. *Samples of listings are attached. Please review them for style and space limitations.*

1. **Presenter.** (Optional line.)

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2. **Event Name.** (This will be in bold type, so will carry the most weight.)

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3. **Brief Highlights.** (Be succinct, informative, and enticing.)

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Day	Date	Time
Day	Date	Time
Day	Date	Time
Day	Date	Time
Day	Date	Time
Day	Date	Time

Low-end Ticket Price

High-end Ticket Price

Free Admission

Please add here any additional details that you want the Box Office staff to tell patrons, such as, selling points about your program *and* answers to typical questions. (Please use the other side if you would like to add more.)